

## SCRUTINY COMMITTEE

THURSDAY, 10TH JANUARY, 2019, 6.00 PM

CROSS ROOM, CIVIC CENTRE, WEST PADDOCK, LEYLAND, PR25  
1DH

### AGENDA

**1 Apologies for Absence**

**2 Minutes of the Last Meeting**

(Pages 3 - 8)

**3 Declarations of Interest**

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

**4 Matters Arising from previous meetings**

(Pages 9 - 12)

Update report attached.

**5 Scrutiny Matters**

**5a Update on Joint Scrutiny Review of Our Health, Our Care**

**5b Update on Scrutiny Review of Member Development/Member Induction**

**5c Member feedback on meeting(s) attended on behalf of the Committee**

**5d Verbal update on Lancashire County Council's Health Scrutiny Committee**

**5e Cabinet Forward Plan**

(Pages 13 - 22)

Forward Plan attached.

**5f Scrutiny Forward Plan**

(Pages 23 - 24)

Forward Plan attached.

**6 Exclusion of Press and Public**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 1: Information relating to any individual.

**7 Organisational Development Update**

Report of the Chief Executive attached.

(Pages 25 - 40)

Heather McManus  
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Scrutiny Committee Councillors Matthew Tomlinson (Chair), Colin Coulton (Vice-Chair), Carol Chisholm, David Howarth, Susan Jones, Jim Marsh, Keith Martin, Elizabeth Mawson, Mike Nathan, John Rainsbury, Michael Titherington, Graham Walton and Linda Woollard

The minutes of this meeting will be available on the internet at [www.southribble.gov.uk](http://www.southribble.gov.uk)

Forthcoming Meetings

6.00 pm Thursday, 14 February 2019 - Cross Room, Civic Centre, West Paddock, Leyland, PR25 1DH

## **MINUTES OF SCRUTINY COMMITTEE**

**MEETING DATE** Thursday, 8 November 2018

**MEMBERS PRESENT:** Councillors Matthew Tomlinson (Chair), Colin Coulton (Vice-Chair), Carol Chisholm, David Howarth, Sue Jones, Keith Martin, Elizabeth Mawson, John Rainsbury, Michael Titherington, Graham Walton and Linda Woollard

**CABINET MEMBERS:** Councillors Colin Clark, Margaret Smith, Phil Smith, Karen Walton

**OFFICERS:** Heather McManus (Chief Executive), Jonathan Noad (Director of Planning and Property), Gary Hall (Section 151 Officer) and Darren Cranshaw (Assistant Director of Scrutiny & Democratic Services)

**OTHER MEMBERS:** Councillors Warren Bennett, Caroline Moon and Paul Wharton

**PUBLIC:** 0

### **23 Apologies for Absence**

Apologies were received from Councillors Jim Marsh and Mike Nathan.

### **24 Minutes**

RESOLVED (Unanimously):

That the minutes of the Scrutiny Committee meetings held on 30 August 2018 and 27 September 2018 be signed as a correct record.

### **25 Declarations of Interest**

There were no declarations of any interests.

### **26 Matters Arising from previous meetings**

The Committee received an update on the progress made against matters arising from previous meetings. A general comment was made around future updates being more specific on the timescales involved in making progress with the recommendations.

RESOLVED (Unanimously):

The update be noted and that further information be provided on minute 5.2 from the meeting on 28 June 2018 concerning statutory and mandatory training for employees.

## 27 Corporate Performance Report as at the end of Quarter 2 (30 September 2018)

The Leader of the Council (Councillor Margaret Smith) and Chief Executive (Heather McManus) addressed the Committee and responded to its comments and enquiries relating to the corporate performance report at the end of quarter 2.

During the discussion, the Committee's comments/enquiries included the following areas:

- ▶ The rationale for not reporting on the first quarter's performance was discussed and assurances sought that in future years a first quarter's performance report would be provided to Cabinet and the Scrutiny Committee.
- ▶ Three projects affecting our employees were off track around the living wage reform, health and safety and sickness absence. It was confirmed that the Council paid the living wage and that the description of this project would be reviewed as part of the actions to bring these projects back on track.
- ▶ The increase in complaints and new feedback policy was explored further and suggestions made of how this information could be used in the future for learning from complaints with an offer to include this in future reports.
- ▶ Concern was expressed at the increase of homelessness recorded and the fact that this has increased due to it being recorded differently.
- ▶ The partnership and influencing role of the Council with regards community safety was explored with regards the increase in violent offences which would be taken forward through the community safety partnership.
- ▶ The rise in the average number of days taken to process new housing benefit claims lead to discussions on how Universal Credit has impacted on the Council. It was reported that the Chancellor's budget would have an impact on this policy. However, the Council was working hard to manage the impact of Universal Credit and improving processing time for new housing benefit claims.
- ▶ Reference was made to some of the narrative in the report stating that the indicator was beyond the Council's control such as empty properties. It was acknowledged that the Council did have a role and this particular indicator would be monitored.
- ▶ The Ribble Crossing project was assessed as off-track, which was a long-term project for the Borough. Further information was provided on the City Deal and the Council's commitment for a new river crossing to drive our growth which was about balancing our ambitions and key influencing role with that of being realistic and delivering outcomes.
- ▶ The update provided on the organisational development programme was explored and whether this conflicted to the information about staff morale provided by employees and union at a recent Full Council meeting. The steps being taken to engage with employees and deal with any concerns were outlined together with information on the number of employees leaving the Council being consistent with previous years. These issues would be

considered further at the next meeting of the Committee which was looking at a variety of reports around employee morale, engagement and support.

- ▶ Based on the number of exceptions within the report assurance was sought that there was sufficient capacity and resource to deliver our corporate plan. Confirmation was provided that there was sufficient capacity, which would be enhanced once the leadership team re-structure was complete.
- ▶ The fault referred to with regards our new performance management system InPhase was being rectified and other than the error noted had not impacted on the data within the remainder of the report.
- ▶ The use of the subjective word of 'slightly' was queried and would be reviewed for future reports.
- ▶ The Masterplans for Leyland and Lostock Hall had been delayed due to not having capacity with steps now being taken to bring them back on track.
- ▶ The non-compliance with licensing requirements was linked with the increase in proactive enforcement by the Council. Further information on this and other outcomes would be included in the licensing annual report to Full Council.
- ▶ Customer service performance in Gateway and delivering our services via the website was raised, which would be picked up by the Digital Strategy currently being developed by the Council.

RESOLVED: (Unanimously)

That:

1. the Committee welcomes the assurance that in future the first quarter's performance and budget report will be presented to Scrutiny Committee and Cabinet;
2. the title for the Living Wage Reform Project be reviewed and welcomes the assurance that the project will be brought back on track for 1 April 2019;
3. the Committee thanks the Leader for the offer of future reports providing a flavour of complaints and compliments received and a summary of what has been learned in response;
4. more detailed information on the impact of Universal Credit on performance be provided to the Committee;
5. future reports include a more detailed commentary with the impact and outcomes being more explicit;
6. the Committee requests trend information on the number of employees leaving the Council and the reason given for leaving the Council;
7. the Committee looks forward to exploring staff morale issues at the next Committee meeting; and

8. the draft Digital Strategy be presented to the Scrutiny Committee in order to assess the customer service provided.

## **28 Budget Monitoring report as at 30 September 2018 (Quarter 2)**

The Leader of the Council (Councillor Margaret Smith) and Interim Deputy Chief Executive - Resources and Transformation/Section 151 Officer (Gary Hall) addressed the Committee and responded to its comments and enquiries relating to the budget monitoring report as at 30 September 2018 – Quarter 2. The Cabinet Member for Finance (Councillor Susan Snape) was unable to attend the meeting due to recovering from an operation.

During the discussion, the Committee's comments/enquiries included the following areas:

- ▶ The staffing savings being higher than originally budgeted was explored and explained that this was down to delays in making appointments to the Council's leadership team, which had now been resolved.
- ▶ Confirmation was provided that should the additional green waste charging income not have been significantly higher than budgeted for the transformational savings would not have been achieved. Further information was provided on the Council's approach to invest to save and taking a strategic approach to our transformational agenda.
- ▶ The transformation of My Neighbourhoods project was queried and the impact this would have on the My Neighbourhood Forum. It was confirmed that Members would see no impact from this particular transformation.
- ▶ The current underspend of the capital programme was raised and whether the programme would be delivered as planned by the end of the financial year. Attention was drawn to two large projects being around the property investment fund, which was awaiting the right opportunity to come along and the site of the leisure hub.
- ▶ The vacant office space within the Civic Centre was mentioned and the time taken to let this space to provide income for the Council. It was reported that positive discussions were taking place but no timetable was in place.
- ▶ The risks included within the report around council tax and business rates retention were raised with the Council putting in place what it could to mitigate this risk through trying to influence and shape the proposed scheme through the pilot, lobbying and working through the figures.

RESOLVED: (Unanimously)

That the Committee:

1. wishes Councillor Susan Snape a speedy recovery;
2. welcomes the recruitment to the Leadership and a more stable officer team;
3. notes the Leaders commitment to the future of the My Neighbourhood Forums;

4. expresses concern at the proportion of capital spends at the end of the second quarter; and
5. welcomes the assurance of a more robust system for delivering the capital programme in the future.

## **29 Worden Hall Commercialisation Update**

The Cabinet Member for Corporate Support and Assets (Councillor Colin Clark) and Director of Planning and Property (Jonathan Noad) addressed the Committee and responded to its comments and enquiries relating to the Worden Hall Commercialisation Update.

During the discussion, the Committee's comments/enquiries included the following areas:

- ▶ The delay in producing the options paper on the future use of Worden Hall was explored further, expressing disappointed that the timetable set had not been followed. Commitment was provided to the consultant's report being presented to Cabinet in January 2019.
- ▶ The success of the Worden Autumn Market was discussed and how this might generate income for the Council in the future.

RESOLVED: (Unanimously)

That the Committee:

1. expresses its disappointment at the consultant's report on future options for Worden Hall being delayed;
2. looks forward to the consultant's report being presented to Cabinet in January 2019 and to Scrutiny in February 2019; and
3. asks that a charging policy for events be developed to expand the commercialisation of Worden Park.

## **30 Scrutiny Matters**

### **30a Membership of Member Induction/Development Review Task Group**

The Scrutiny Chair (Councillor Matthew Tomlinson) reported on the last two meetings of Lancashire County Council's Health Scrutiny Committee, which he attends on behalf of the Council.

### **30 Member feedback on meeting(s) attended on behalf of the Committee b**

There was nothing to report.

### **30c Cabinet Forward Plan**

The Committee noted the Cabinet Forward Plan.

**30 Membership of Member Induction/Development Review Task Group**  
**d**

The Committee appointed the following Members to the Scrutiny Review Task Groups for the Member Induction/Development review and the Joint Our Health, Our Care review with Chorley and Preston Councils.

Scrutiny Review of Member Induction/Development

Councillor David Howarth

Councillor Sue Jones

Councillor Keith Martin

Plus two Conservative members of the Committee to be advised outside the meeting

Joint Scrutiny Review of Our Health, Our Care

Councillor Colin Coulton

Councillor Mick Titherington

Councillor Matthew Tomlinson

Councillor Linda Woollard

RESOLVED: (Unanimously)

That the membership of the Scrutiny Review Task Groups be agreed.

Chair

Date

**Scrutiny Committee  
Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted	Implemented	Completed?	Progress / Comments
28/06/18 Min 5.2	Concern was expressed at no information being available for statutory and mandatory training for employees and asks that further information be provided to the Committee	Leader	Heather McManus	Yes	No	✓	The mandatory and statutory training lists have been provided with any required training being undertaken.
28/06/18 Min 5.6	Further information be provided on the timescales for agreeing and implementing the Penwortham, Leyland and Lostock Hall masterplans and confirmation the resources are in place	Strategic Planning, Housing and Economic Growth	Jonathan Noad	Yes	No		<p>The proposed timeframe as of December 2018 is as follows.</p> <ul style="list-style-type: none"> <li>September 2018 – Public drop in events held to encourage positive contributions from the public, which will help to inform the planning and design process.</li> <li>January 2019 – Corridor concept plan developed and submitted to the Planning Authority. This plan will show the wider 'corridor' measures along the A59 Liverpool Road to promote the use of the bypass. This is required as part of the Penwortham Bypass planning conditions.</li> <li>Spring 2019 – Concept plan developed for Improvements to Penwortham Town centre and public consultation undertaken.</li> <li>2020 – Penwortham Bypass to open and works to commence along the A59 Liverpool Road</li> </ul>

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted	Implemented	Completed?	Progress / Comments
							corridor including Penwortham Centre
27/09/18 Min 20	Scrutiny Committee would support the council tax support call-in request for the decision to be reconsidered by full Council	Finance	Paul Hussey	Yes	Yes	✓	A Clarification note on the legal position concerning the Council Tax Support Scheme has been provided.
08/11/18 Min 27.2	The title for the Living Wage Reform Project be reviewed and welcomes the assurance that the project will be brought back on track for 1 April 2019	Leader	Ann Hale	Yes	Yes	✓	The title for the project has been updated and a report is being presented to Cabinet on 23 January 2019
08/11/18 Min 27.3	The Committee thanks the Leader for the offer of future reports providing a flavour of complaints and compliments received and a summary of what has been learned in response	Corporate Support and Assets	Heather McManus	Yes	No		This will be included in the third quarter's performance monitoring report.
08/11/18 Min 27.4	More detailed information on the impact of Universal Credit on performance be provided to the Committee	Corporate Support and Assets	Paul Hussey	Yes	Yes		A report went to Cabinet on 21 <sup>st</sup> November 2018 which noted the recent Government budget announcements and supported the requirement to carry out further modelling impact assessments and report to Budget Council in February 2019. Cabinet also supported the proposal to review the hardship schemes and proactively promote such schemes as outlined in the report.
08/11/18 Min 27.5	Future quarterly performance reports include a more detailed	Leader	Heather McManus	Yes	Yes	✓	This will be taken forward as part of the third quarter's performance monitoring report

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted	Implemented	Completed?	Progress / Comments
	commentary with the impact and outcomes being more explicit						
08/11/18 Min 27.6	The Committee requests trend information on the number of employees leaving the Council and the reason given for leaving the Council	Leader	Heather McManus	Yes	Yes	✓	Information provided to Leader & Cabinet on leaving figures.
08/11/18 Min 27.8	The draft Digital Strategy be presented to the Scrutiny Committee in order to assess the customer service provided.	Corporate Support and Assets	Paul Hussey	Yes	Yes		The Digital/ICT Strategy is a Corporate Plan Project. A comprehensive consultation has taken place which has informed the development of a Draft Vision, Current State and Gap Analysis. The consultation and engagement has included All Party Elected Member Focus Groups and online surveys. The Digital/ICT Strategy and technology Roadmap is on schedule for completion in January 2019 and will be travelled through to Cabinet for sign off in February 2019. This will inform the next phase activity which includes a review of Gateway/Customer and ICT services.
08/11/18 Min 28.4 & 28.5	Expresses concern at the proportion of capital spends at the end of the second quarter and welcomes the assurance of a more robust system for delivering the capital programme in the future.	Finance	Tim Povall	Yes			Future capital programme reports will give a more robust outturn position on capital, rephrase spends in line with approval dates and contractor cash profiles.

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**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted	Implemented	Completed?	Progress / Comments
08/11/18 Min 29.1 & 29.2	Expresses its disappointment at the consultant's report on future options for Worden Hall being delayed and looks forward to the consultant's report being presented to Cabinet in January 2019 and to Scrutiny in February 2019	Corporate Support and Assets	Jonathan Noad				The consultant's study timescales and scope has been varied to take account of feedback from Cabinet Workshop and consultations undertaken as part of the first phase. A draft report is now expected in the middle February and final report in March. Any reports into Cabinet will depend on the commencement date of purdah in the run up to the elections in May.
08/11/18 Min 29.3	Asks that a charging policy for events be developed to expand the commercialisation of Worden Park	Corporate Support and Assets	Jonathan Noad				This will be part of the amended consultants commission and be part of the Corporate Plan review feeding into 2019/20

## South Ribble Council – Cabinet Forward Plan

**For the Four Month Period: 1 January 2019 - 30 April 2019**

This document gives 28 days' notice of 'key' and other major decisions which the Cabinet expect to take during the next four month period. It also gives notice of the decisions that are likely to be taken in private. The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Cabinet and submitted to the Full Council for approval.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and five other Cabinet Members with the following portfolios:

Leader of the Council	Councillor Margaret Smith
Deputy Leader and Cabinet Member (Neighbourhoods and Streetscene)	Councillor Caroline Moon
Cabinet Member (Corporate Support and Assets)	Councillor Colin Clark
Cabinet Member (Strategic Planning and Housing)	Councillor Cliff Hughes
Cabinet Member (Finance)	Councillor Susan Snape
Cabinet Member (Public Health and Safety, Wellbeing and Environmental)	Councillor Karen Walton
Cabinet Member (Regeneration and Leisure)	Councillor Phil Smith

Whilst the majority of the Cabinet decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially or personal information. The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in the Forward Plan will be held in private because the

report will contain exempt information under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk). If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [dscambler@southribble.gov.uk](mailto:dscambler@southribble.gov.uk).

**Heather McManus,  
Chief Executive**

**Last updated: 02 January 2019**

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Future meetings of the Cabinet where there is an intention to hold part of the meeting in private: 23 January, 13 February and 20 March 2019							
January							
Leader of the Council							
Corporate Peer Challenge Action Plan and Response to External Auditors Statutory Recommendation Update	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	23 Jan 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/documents/s5291/South%20Ribbles%20Borough%20Council%202017-18%20Audit%20Findings%20Report%20-%20Final%20for%20Governance%20Committee%2026%20July%20.pdf">https://southribbleintranet.mode.rngov.co.uk/documents/s5291/South%20Ribbles%20Borough%20Council%202017-18%20Audit%20Findings%20Report%20-%20Final%20for%20Governance%20Committee%2026%20July%20.pdf</a>	Report of the Chief Executive
Timetable of Meetings 2019/20	Cabinet	Leader of the Council		23 Jan 2019	No	None	Report of the Assistant Director of Scrutiny and Democratic Services

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Nomination of Mayor-elect and Deputy Mayor-elect 2019-20	Cabinet	Leader of the Council		23 Jan 2019	No	None	Report of the Assistant Director of Scrutiny and Democratic Services
Deputy Leader and Cabinet Member (Neighbourhoods and Streetscene)							
Replacement Mini-Sweeper	Cabinet	Deputy Leader and Cabinet Member (Neighbourhoods and Streetscene)	Significant effect in 2 or more Council wards.	23 Jan 2019	No	No None	Report of the Director of Neighbourhoods and Development
Cabinet Member (Public Health, Wellbeing and Environmental)							
Health, Leisure and Wellbeing Campus Programme Update	Cabinet	Cabinet Member (Public Health and Safety, Wellbeing and Environmental)		23 Jan 2019	No	<a href="https://southribble.moderngov.co.uk/documents/g11116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2">https://southribble.moderngov.co.uk/documents/g11116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2</a>	Report of the Director of Neighbourhoods and Development
Cabinet Member (Regeneration and Leisure)							

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Award of Contract for Green Links Project	Cabinet	Cabinet Member (Regeneration and Leisure)	Expenditure / Savings higher than £100,000	23 Jan 2019	No	<a href="https://southribble.moderngov.co.uk/documents/g1116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2">https://southribble.moderngov.co.uk/documents/g1116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2</a>	Report of the Director of Neighbourhoods and Development
Cabinet Member (Finance)							
Council Tax Support Scheme	Cabinet	Cabinet Member (Finance)	Significant effect in 2 or more Council wards.	23 Jan 2019	No	<a href="https://southribbleintranet.moderngov.co.uk/documents/s6525/Council%20Tax%20Support%20Scheme%20Cabinet%20Report%2021st%20Nov%202018.pdf">https://southribbleintranet.moderngov.co.uk/documents/s6525/Council%20Tax%20Support%20Scheme%20Cabinet%20Report%2021st%20Nov%202018.pdf</a>	Report of the Deputy Chief Executive (Resources and Shared Services Transformation)
Future Meetings							
Corporate Plan and Corporate Risk Register 2019-2024	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	13 Feb 2019	No	None	Report of the Chief Executive

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
South Ribble Community Strategy 2019-2024	Cabinet	Leader of the Council	Expenditure / Savings higher than £100,000	13 Feb 2019	No	None	Report of the Chief Executive
South Ribble Volunteering and Participation Strategy	Cabinet	Leader of the Council		13 Feb 2019	No	None	Report of the Director of Neighbourhoods and Development
Corporate Investment Framework	Cabinet	Cabinet Member (Corporate Support and Assets)	Significant effect in 2 or more Council wards.	13 Feb 2019	No	None	Report of the Director of Planning and Property
Worden Hall - Consultants Options Appraisal Report	Cabinet	Cabinet Member (Corporate Support and Assets)		13 Feb 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/documents/s2072/Worden%20Hall%20Update%20-%20Scrutiny%20Committee.pdf">https://southribbleintranet.mode.rngov.co.uk/documents/s2072/Worden%20Hall%20Update%20-%20Scrutiny%20Committee.pdf</a>	Report of the Director of Planning and Property

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Renewable Energy Policy	Cabinet	Public Health, Leisure and Wellbeing	Significant effect in 2 or more Council wards.	13 Feb 2019	No	None	Report of the Director of Neighbourhoods and Development
Health, Leisure and Wellbeing Campus Programme Update	Cabinet	Cabinet Member (Public Health and Safety, Wellbeing and Environmental)		13 Feb 2019	No	<a href="https://southribble.moderngov.co.uk/documents/g1116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2">https://southribble.moderngov.co.uk/documents/g1116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2</a>	Report of the Director of Neighbourhoods and Development
Digital Strategy	Cabinet	Cabinet Member (Corporate Support and Assets)		13 Feb 2019	No	None	Report of the Temporary Director of Customer and Digital
Medium Term Financial Strategy	Cabinet	Cabinet Member (Finance)	Expenditure / Savings higher than £100,000	13 Feb 2019	No	None	Report of the Deputy Chief Executive (Resources and Shared Services Transformation)

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Land at Bamber Bridge	Cabinet	Cabinet Member (Corporate Support and Assets)	Expenditure / Savings higher than £100,000	13 Feb 2019	Paragraph 3: Information relating to the financial business affairs of any particular person (including the authority holding that information)	None	Report of the Chief Executive
Performance Monitoring Quarter 3	Cabinet	Environment and Community Safety	Significant effect in 2 or more Council wards.	20 Mar 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/documents/s3311/06%20-%20Report%20to%20Council%20280218%20re%20Corporate%20Plan%202018-23%20and%20Risk%20Register.pdf">https://southribbleintranet.mode.rngov.co.uk/documents/s3311/06%20-%20Report%20to%20Council%20280218%20re%20Corporate%20Plan%202018-23%20and%20Risk%20Register.pdf</a>	Report of the Chief Executive

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Health, Leisure and Wellbeing Campus Programme Update	Cabinet	Cabinet Member (Public Health and Safety, Wellbeing and Environmental)		20 Mar 2019	No	<a href="https://southribble.moderngov.co.uk/documents/g11116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2">https://southribble.moderngov.co.uk/documents/g11116/Decisions%2012th-Sep-2018%2018.00%20Cabinet.pdf?T=2</a>	Report of the Director of Neighbourhoods and Development

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## Scrutiny Committee Forward Plan – as at 17 December 2018

Date	Item	Lead Officer	Lead Member
14 February 2019	South Ribble Community Strategy	Jennifer Mullin	Cllr M Smith
	Draft Corporate Plan 2019/2020	Heather McManus	Cllr M Smith
	Draft Budget Proposals 2019/2020	Tim Povall	Cllr S Snape
	Leisure Partnership	Jonathan Noad	Cllr P Smith
	Worden Hall Update	Jonathan Noad	Cllr C Clark
7 March 2019	Quarter 3 Performance, Budget and Risk Monitoring Report (including progress on efficiency targets)	Heather McManus / Tim Povall	Cllr M Smith / Cllr S Snape
	Safer Chorley & South Ribble Community Safety Partnership	Jennifer Mullin	Cllr C Moon
	Final Progress report from Scrutiny Review of Business & Conference Centre	Jonathan Noad	Cllr C Clark
	Safeguarding Annual Report	Jennifer Mullin	Cllr M Smith

### Updates on Scrutiny Review Programme at each meeting:

- ▶ Our Health, Our Care Joint Scrutiny Review with Chorley & Preston councils
- ▶ Member Induction/Development

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